

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MAY 12, 2023, AT 10:12 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MAY 15, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on May 15, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on May 15, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$1,005,444.69**
- b. Approve minutes: April 17, 2023 (Regular)
May 1, 2023 (Annual Organizational Meeting)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Approve budget amendment: Amend the FY 2022/2023 Fund 250 budget for electric sales and GRDA power purchases**
- e. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 water line replacement**
- f. Approve budget amendment: Amend the FY 2022/2023 Fund 252 budget for SH18 sewer relocation and design services**
- g. Acknowledge receipt of ODEQ Permit No. SL000060230250 for the construction of 2,946 linear feet of twelve (12) inch PVC sanitary sewer line and all appurtenances to serve the Old Drake Sanitary Sewer Replacement.**
- h. Authorize the City Manager to execute Work Order No. 23-01A in an amount up to \$190,500.00 for engineering services associated with the relocation of existing**

water lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.

- i. Authorize the City Manager to execute Work Order No. 23-01B in an amount up to \$134,500.00 for engineering services associated with the relocation of existing sewer lines in conflict with the proposed widening of State Highway 18 within the city limits of the City of Cushing, and to authorize payment.
- j. Approve payment to Starks Electric in the amount of \$8,742.47 for emergency breaker repair at the Electric Production Plant.
- k. Approve request for special assistance on refuse carry-out at 704 East Maple Street.
- l. Authorize the City Manager to execute Amendment No. 1 to Border State on Contract No. CU-22-12M to increase the amount by \$15,000.00 for the deposits of five (5) metal reels, and to authorize payment.
- m. Authorize the City Manager to issue a purchase order to Core & Main in the amount of up to \$14,612.07 for materials for the waterline replacement project along the south side of Main Street (S.H. 33) between Jones Street and Jay Rubenstein Avenue.
- n. Authorize the City Manager to issue a purchase order to Anixter in an amount up to \$15,000.00 for 48 count single mode fiber optic cable, and to authorize payment.
- o. Approve payment to Baldwin Poles in the amount of \$39,600.00 for wood poles for the electric distribution department.
- p. Approve payment to GRDA in the amount of \$13,532.09 for transformer testing for the Harmony Road substation.
- q. Authorize the City Manager to execute a professional services agreement with Relation Insurance Services, Inc. dba Premier Consulting Partners for insurance brokerage services, and to authorize payment.
- r. Non-pay utility report for City operations and public facilities for 04/30/23 billing period.
- s. Recognize statement of cash and investments as of April 30, 2023.

Consent agenda items 'H' & 'I' were removed from docket.

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA ITEMS 'A' – 'G' AND 'J' – 'K' AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE BRANYAN AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3 – H & I:

Trustee Branyan asked for a more detailed explanation, City Manager Brannon gave a thorough explanation.

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE AGENDA ITEMS 3'H' AND 3'I' AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

5. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

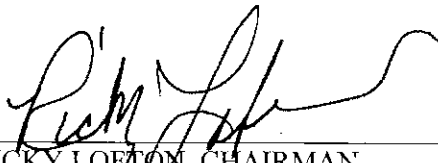
None.

6. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MAY 15, 2023, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:52 P.M. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON


NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY