

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED APRIL 16, 2021 AT 11:30 A.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING  
CUSHING CITY COMMISSION  
HELD AT 100 JUDY ADAMS BLVD.  
APRIL 19, 2021  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN  
ANY ORDER.**

**1. Call to Order**

- a. Roll Call
- b. Declaration of Quorum
- c. Pledge of Allegiance
- d. Opening Prayer
- e. Proclamation: Declare April as National Safe Digging Month
- f. Proclamation: Declare May 6, 2021 as Cushing's Day of Prayer

The Regular Meeting of the Cushing City Commission was called to order on April 19, 2021 by Chairman Roberson. Chairman Roberson led in prayer. Vice-Chairwoman Dowell led in the pledge of allegiance.

PRESENT: GRIFFITH, DOWELL, LOFTON, ROBERSON

ABSENT: DENNEY

**2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to [citymanager@cityofcushing.org](mailto:citymanager@cityofcushing.org) by 12:00 pm (noon) on April 19, 2021. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

**3. Consent Agenda**

- a. Approve claims and payroll totaling: \$668,223.59
- b. Approve minutes: March 15, 2021 (Regular)
- c. Approve budget amendment:
  - 1) Amend the FY 2020-2021 General Fund and Police Department Operating Budgets for Police Department Donations
  - 2) Amend the FY 2020-2021 Grant Fund Budget for Library State Aid Grant
  - 3) Amend the FY 2020-2021 General Fund to capture Prison revenue to be used for proposed earthquake repairs
- d. Authorize the purchase of aviation fuel and expend up to \$40,000.00.
- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.

- f. **Appoint three members to new three year terms on the Senior Citizens Advisory Board.**
- g. **Acknowledge expiring terms on the Cushing Library Board.**
- h. **Cast ballot for two members to serve on the OMAG Board of Trustees.**
- i. **Acknowledge acceptance of an Airport Coronavirus Response Grant Program Grant Offer (Grant No. 3-40-0023-023-2021) from the Federal Aviation Administration for the Cushing Regional Airport.**
- j. **Approve retirement for Brad Howser.**
- k. **Recognize statement of cash and investments as of March 31, 2021.**

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE THE CONSENT AGENDA ITEMS 'A' – 'E', 'G' , 'I' – 'K' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

#### **4. Items Removed from Consent Agenda**

##### CONSENT AGENDA ITEM 3-F:

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH WHO MOVES TO ACCEPT THE THREE RECOMMENDATIONS. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

##### CONSENT AGENDA ITEM 3-H:

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO NOMINATE GERALD HAURY AND MARK WHINNERY TO SERVE ON THE OMAG BOARD OF TRUSTEES. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

#### **5. General Business**

- a. **Discuss permitting indoor commercial marijuana grow operations inside city limits.**

Craig Sutton and Josh VanHorn spoke in favor of permitting indoor commercial marijuana grow operations inside city limits explaining the process and benefits.

- b. **Discuss and take action on five year review of Conditional Use Permit at 408 South Steele.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT AT 408 SOUTH STEELE. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLLCALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- c. **Discuss and take action on five year review of Conditional Use Permit at 107 West Cypress.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT AT 107 WEST CYPRESS. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- d. **Discuss and take action on five year review of Conditional Use Permit at 1107 East Greenlee.**

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT AT 1107 EAST GREENLEE. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- e. **Discuss and take action on five year review of Conditional Use Permit at 430 North Luella.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO CONCUR WITH THE PLANNING COMMISSION TO APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT AT 430 NORTH LUELLA. THE MOTION SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- f. **Discuss and take action of five year review of Conditional Use Permit at 301 East Vine.**

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO CONCUR WITH THE PLANNING COMMISSION TO NOT APPROVE THE EXTENSION OF THE CONDITIONAL USE PERMIT AT 301 EAST VINE. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

## **6. Resolutions**

- a. **RESOLUTION NO. 10-2021: A resolution authorizing the Chairman, Board of Commissioners, to execute a professional engineering services agreement with KSA Engineers, Inc. for engineering services at the Cushing Municipal Airport.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 10-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- b. **RESOLUTION NO. 11-2021:** A resolution authorizing the Chairman, Board of Commissioners, to execute Task Order No. CUS.003 for professional engineering services with KSA Engineers, Inc. in the amount of \$73,800.00 for the Taxiway Crack Seal Project at the Cushing Municipal Airport.

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO APPROVE THE RESOLUTION NO. 11-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- c. **RESOLUTION NO. 12-2021:** A resolution authorizing the Chairman, Board of Commissioners, to enter into a Municipal Material Management Agreement with Republic Services of Stillwater, an Oklahoma corporation, for trash hauling services for the City.

MOTION: A MOTION WAS MADE BY COMMISSIONER LOFTON TO APPROVE RESOLUTION NO. 12-2021 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- d. **RESOLUTION NO. 13-2021:** A resolution adopting residential and commercial solid refuse (trash) rates for the City of Cushing; rescinding any resolutions in conflict; and setting an effective date.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO.13-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON  
NAYS: NONE

- e. **RESOLUTION NO. 14-2021:** A resolution authorizing the Chairman, Board of Commissioners to execute a contract with Lambert Construction Company of Stillwater, Oklahoma in an amount up to \$191,800.00 for Phase 2 earthquake repairs to the Aquatic Center and the Power Plant and to authorize payment.

MOTION: A MOTION WAS MADE BY VICE-CHAIRWOMAN DOWELL TO APPROVE RESOLUTION NO. 14-2021 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

**7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**

**8. City Manager's Communications**

City Manager Brannon distributed the April City Manager's Report to the Commissioners.

**9. Commissioners Community Announcements**

Commissioner Griffith expressed thanks to Debbie Brown for her efforts and organization for the Senior Citizen Center during these COVID-19 related times, thanks to Cushing Pride, thanks for all work that was done on the budget.

Commissioner Lofton congratulated Mr. Brannon for working with airport hangar holders so efficiently.

Vice-Chairwoman Dowell expressed thanks to Debbie Brown for all she does.

Chairman Roberson said thanks to Vice-Chairwoman Dowell who sat in for him on last month's meeting. Chairman Roberson recognized Brad Houser for his many years of service, he also expressed thanks to Debbie Brown. Chairman Roberson also thanked Cushing Pride.

**10. Adjournment**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE APRIL 19, 2021 MEETING OF THE CUSHING CITY COMMISSION AT 8:23 P.M. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, DOWELL, LOFTON, ROBERSON

NAYS: NONE

  
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B.J. ROBERSON, CHAIRMAN  
CUSHING CITY COMMISSION

(SEAL)

ATTEST:

  
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JERRICA WORTHY, CITY CLERK