

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED APRIL 14, 2022, AT 1:30 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
APRIL 18, 2022
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on April 18, 2022, by Chairman Roberson.

PRESENT: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on April 18, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$850,430.80**
 - b. Approve minutes: March 21, 2022 (Regular)**
 - c. Approve budget amendment: Amend FY 21/22 CMA Fund Budget for Trash Services**
 - d. Approve budget amendment: Amend FY 21/22 CMA Fund Budget for transformers**
 - e. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
 - f. Approve payment to Allgeier, Martin and Associates, Inc. in the amount of \$34,500.00 for Invoice No. CMA6021002-6 on the Harmony substation project.**
 - g. Authorize the City Manager to issue a purchase order to Myers Engineering in an amount not to exceed \$5,000.00 to cover costs associated with repair to the liquid**

- chemical feeder secondary containment structure at the Water Treatment Plant, and to authorize payment.
- h. Authorize the City Manager to issue a purchase order to Kinard Painting and Sandblasting in an amount not to exceed \$12,000.00 to cover costs associated with the coating of the liquid chemical feeder secondary containment structure at the Water Treatment Plant, and to authorize payment.
 - i. Authorize the City Manager to issue a purchase order to S&D Electric Motor, Inc. in an amount not to exceed \$9,000.00 for repair to a pump at the North Drake lift station, and to authorize payment.
 - j. Authorize the City Manager to issue a purchase order to Haynes Equipment Company of Oklahoma City in an amount not to exceed \$33,215.00 for a Fairbanks-Morse 12-inch motive pump for the Wastewater Treatment Plant, and to authorize payment.
 - k. Authorize the City Manager to issue a purchase order to T&R Electric in the amount of \$229,903.00 for three 2500 KVA remanufactured transformers, one 2500 KVA reconditioned transformer and one 1500 KVA remanufactured transformer, and to authorize payment.
 - l. Authorize the City Manager to issue a purchase order to Advanced Steel & Crane, Inc of Tulsa in an amount not to exceed \$117,306.00 for galvanized steel structures for the Harmony Road substation, and to authorize payment.
 - m. Recognize non-pay utility report for City operations and public facilities for 03/31/22 billing period.
 - n. Recognize statement of cash and investments as of March 31, 2022.

Consent agenda items 'G' and 'H' were removed from the docket.

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO APPROVE CONSENT AGENDA ITEMS 'A' – 'F' AND 'I' – 'N' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3G - H:

Bill Myers engineer explained the extent of the projects.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE CONSENT AGENDA ITEMS 'G' AND 'H' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

5. General Business

a. Presentation and acceptance of FY 2020-21 Cushing Municipal Authority Budget.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE FY 2020-21 CUSHING MUNICIPAL AUTHORITY BUDGET AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

6. Resolutions

- a. **RESOLUTION 01-2022:** A resolution of the Trustees of the Cushing Municipal Authority (the "Authority") authorizing the issuance of its Utility System Revenue Note, Series 2022 in the aggregate principal amount of not-to-exceed \$12,000,000 (the "Note"); waiving competitive bidding and authorizing the Note to be sold on a negotiated basis; approving and authorizing execution of an Indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the Authority is subject to the provisions of the Indenture; ratifying and confirming the Lease Agreement and Operation and Maintenance Contract by and between the City and the Authority pertaining to certain water, sanitary sewer, electric, and garbage systems, and approving and authorizing the execution of an Amended Lease Agreement; authorizing and directing the execution of the Note and other documents relating to the transaction, including professional services agreements; and containing other provisions relating thereto.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE RESOLUTION NO 01-2022 NOT TO EXCEED THE AMOUNT OF \$12 MILLION AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRWOMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE

- 7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**


8. Executive session

- a. **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property.**

9. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER DENNEY TO ADJOURN THE APRIL 18, 2022, THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:46 P.M. THE MOTION WAS SECONDED BY COMMISSIONER GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, LOFTON, ROBERSON
NAYS: NONE


B.J. ROBERSON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:


JERRICA WORTHY, SECRETARY