

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED APRIL 14, 2023, AT 11:01 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
APRIL 17, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER:

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on April 17, 2023, by Chairman Griffith.

PRESENT: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
ABSENT: NONE

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on April 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$824,506.06**
- b. Approve minutes: March 20, 2023 (Regular)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Approve budget amendment: Amend the FY 2022/2023 Capital Improvement Fund 252 Budget for Service Agreement for updating the Comprehensive Plan.**
- e. Authorize the Chairman to execute Change Order No. 2 with Howard Construction, Inc. to increase the number of calendar days for substantial completion to May 26, 2023, for the Residual Handling Improvements project at the Wastewater Treatment Plant.**
- f. Authorize the City Manager to execute a contract with Border States Industries for Contract No. CU-22-12M, Schedule Nos. 1-1, 1-4, 1-5, 2-1 and 2-4 and to issue a purchase order in the amount of \$432,257.53 for the Harmony Road 69kV Line Miscellaneous Materials, and to authorize payment.**
- g. Authorize the City Manager to execute a contract with Techline, Inc. for Contract No. CU-22-12M, Schedule Nos. 1-11C, 1-12 and 2-5, and to issue a purchase order**

- in the amount of \$284,432.98 for the Harmony Road 69kV Line Miscellaneous Materials, and to authorize payment.
- h. Authorize the City Manager to execute Amendment No. 2 to the contract with Re-Con Company, Inc. increasing Contract No. CU-22-1LM in the amount of \$51,385.57, and to authorize payment.
 - i. Authorize the City Manager to execute Amendment No. 3 to the contract with Re-Con Company, Inc. increasing Contract No. CU-22-1LM in the amount of \$165,496.00, and to authorize payment.
 - j. Authorize the City Manager to execute Amendment No. 1 to the contract with Allgeier, Martin and Associates, Inc. increasing the engineering services in the amount of \$211,089.01, and to authorize payment.
 - k. Authorize the City Manager to issue a series of purchase orders to one or more of the following companies: Baldwin Poles, Kooper, Bridgewell, Stella, Techline, Border State and Wesco in a total amount not to exceed \$40,000.00 for wood poles for the Electric Distribution Department.
 - l. Authorize the City Manager to issue a purchase order to Eskridge Chevrolet in an amount up to \$38,899.00 for a new Chevrolet Silverado 1500 4WD pickup under state contract for the Billing and Collections Department, and to authorize payment.
 - m. Authorize the City Manager to issue a purchase order to Northern Safety and Industrial in an amount up to \$7,830.24 for three (3) self-contained breathing apparatuses (SCBA) for the Water Treatment Plant, and to authorize payment.
 - n. Non-pay utility report for City operations and public facilities for 03/31/23 billing period.
 - o. Recognize statement of cash and investments as of March 31, 2023.

Consent agenda item 'K' was removed from the docket.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE CONSENT AGENDA ITEMS 'A' – 'J' AND 'L' – 'O' AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH

NAYS: NONE

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3-K:

Electric Superintendent Mike Starks gave brief explanation of difficulties he has had in purchasing wood poles.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE CONSENT AGENDA ITEM 3-K AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH

NAYS: NONE

5. Resolutions

- a. **RESOLUTION NO. 09-2023: A resolution relating to a Community Development Block Grant for sanitary sewer improvements committing up to \$442,800.00 as leverage from the Cushing Municipal Authority.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 09-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
NAYS: NONE

6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

7. **Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO ADJOURN THE APRIL 17, 2023, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:04 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

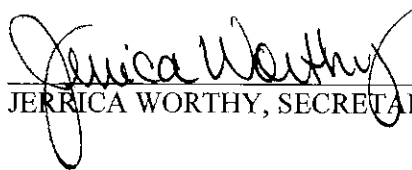
AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
NAYS: NONE



RICKY LOFTON, VICE-CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY