

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED APRIL 14, 2023, AT 11:15 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
APRIL 17, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**

The Regular Meeting of the Cushing City Commission was called to order on April 17, 2023, by Chairman Griffith. Commissioner Orton led in prayer. Vice-Chairman Lofton led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
ABSENT: NONE

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:01 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:11 P.M.

- d. Special presentation to Sgt. Matthew Piatt by Chairman Griffith and Chief Charles Claxton**

Chief Claxton spoke of the years of service and dedication that Sgt. Piatt and K-9 Officer Max gave to The City of Cushing. Chairman Griffith presented Sgt. Piatt with a plaque.

- e. Special presentation by Geographic Club**

Laura Simpson on behalf of the Geographic Club presented the library with a donation for a new outdoor book return.

- f. Proclamation: To proclaim Thursday, May 4, 2023, as "National Day of Prayer"**

Kevin Clouse accepted the proclamation to proclaim May 4, 2023, as National Day of Prayer.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on April 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a

Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

City Manager Brannon received communications from Nicole Randall with concerns about the current city ordinance regarding the weight of pot belly pigs in city limits. Nicole Randall was present and spoke about the matter.

3. Consent Agenda

- a. **Approve claims and payroll totaling: \$794,682.61**
- b. **Approve minutes: March 20, 2023 (Regular)
 March 23, 2023 (Joint meeting with CMA, CHA, CIA, and CEFA
 Boards of Trustees)**
- c. **Approve budget amendment amending the FY 2022/2023 2009 Sales Tax Fund Budget for Senior Citizen van purchase.**
- d. **Approve budget amendment to amend the FY 2022/2023 General Fund Budget for Geographic Club Donation to Library**
- e. **Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
- f. **Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
- g. **Approve payment to Oklahoma Municipal Management Services in the amount of \$4,500.00 for payment of Invoice No. 9867 for inspection services for the period of 02/27/2023 to 03/31/2023.**
- h. **Declare Police K-9 Max as surplus and authorize the transfer of ownership to his handler, Sgt. Matthew Piatt thereby releasing the City of Cushing from any further obligation or responsibility for K-9 Max.**
- i. **Authorize the City Manager to issue a purchase order to Battle Steele of Nevada in an amount up to \$12,099.78 for eleven (11) ballistic shields with Viewport Level III 36x20, and to authorize payment.**
- j. **Authorize the City Manager to issue a purchase order to Creative Bus Sales in an amount up to \$105,022.00 for a new bus for the Senior Citizens Center, and to authorize payment.**
- k. **Authorize the City Manager to issue a purchase order to Hoffman Automotive Equipment in the amount of \$8,838.56 for a 2-post lift for the fleet services department, and to authorize payment.**
- l. **Authorize the City Manager to issue a purchase order to Demco in an amount up to \$5,790.00 for the purchase of an outdoor book return, and to authorize payment.**
- m. **Approve payment to IH Holdings, LLC in the amount of \$11,000.00 for our half of the cost of the housing study and to authorize payment.**
- n. **Appoint three members to new three year terms on the Senior Citizens Center Advisory Board.**
- o. **Acknowledge vacancy on the Planning Commission.**
- p. **Cast ballot for three members to serve on the OMAG Board of Trustees.**
- q. **Statement of cash and investments as of March 31, 2023.**

Consent agenda item 'O' was removed from the docket.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE CONSENT AGENDA ITEMS 'A' – 'N' AND 'P' – 'Q' AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

**AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
NAYS: NONE**

4. Items Removed from Consent Agenda

CONSENT AGENDA ITEM 3-O:

Jack Forsyth was present and thanked Tyson Branyan for serving on the Planning Commission. Mr. Forsyth encouraged the Commission to take their time and make a great appointment.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ACKNOWLEDGE THE VACANCY ON THE PLANNING COMMISSION. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

5. Public Hearings

- a. **Public Hearing to receive recommendations on community development needs within the City of Cushing**

Andy Armstrong was present and debriefed the Commission on the process. Chairman Griffith opened the meeting to public comments. There were none. Chairman Griffith closed the meeting for public comment.

6. General Business

- a. **Approve a CDBG FY 2023 Water and Wastewater Construction Program Citizens Participation Plan.**

Andy Armstrong explained the participation plan.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE A CDBG FY 2023 WATER AND WASTEWATER CONSTRUCTION PROGRAM CITIZENS PARTICIPATION PLAN. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
NAYS: NONE

7. Resolutions

- a. **RESOLUTION NO. 07-2023: A resolution requesting CDBG assistance from the Oklahoma Department of Commerce and further authorizing the Chairman to sign any and all documents relating to the application.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 07-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH
NAYS: NONE

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

City Manager Brannon distributed the April City Manager's Report to the Commissioners and provided updates on the Memorial Park Trail Head 2, he explained how the Spring Clean-up had a good turnout, also Mr.

Brannon spoke about how Cushing pride hosted "The Great American clean-up" and had 62 volunteers, him and staff continue to work on the FY 23-24 Budget, update on bids for Unit 10 at the Power Plant.

10. Commissioners Community Announcements

Commissioner Orton gave a shout out to the water department and how hard they work for the citizens.

Vice-Chairman Lofton shout out to Lee Roy Kalka, thanks for all you have done for the Hospital Foundation.

Commissioner Roberson thanks to the Geographic Club for the donation to the library, announced that May 4, 2023 at 5:00 p.m. the staff will put on the Budget Presentation open to the public that would like to be involved in that process, thanks to everyone who was involved in putting together and volunteered in "The Great American Clean-up", also Cushing Pride will host the recycling event this coming Sunday from 12 p.m. – 2 p.m.


Chairman Griffith thanked Lee Roy Kalka and wanted to extend thanks to the Hospital Foundation for all their hard work, expressed thanks to Jerrica and Darla and staff for all their hard work on the budget, also congratulated K-9 Max on his years of service for the community and appreciates Sgt. Piatt.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ORTON TO ADJOURN THE APRIL 17, 2023 REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:54 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, ORTON, LOFTON, GRIFFITH

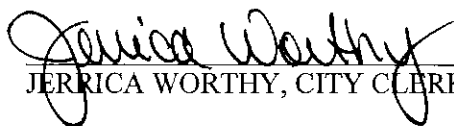
NAYS: NONE



RICKY LOFTON, VICE-CHAIRMAN
CUSHING CITY COMMISSION

(S E A L)

ATTEST:



JERRICA WORTHY, CITY CLERK