

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MARCH 17, 2023, AT 10:48 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING AGENDA
OF THE BOARD OF TRUSTEES
CUSHING MUNICIPAL AUTHORITY**

**March 20, 2023
7:00 PM CUSHING CITY HALL
100 JUDY ADAMS BLVD.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on March 20, 2023, by Chairman Griffith.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on March 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$851,874.42**
- b. Approve minutes: February 21, 2022 (Regular)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Approve payment to Re-Con Company, Inc. in the amount of \$165,032.68 for Invoice No. 23-58-1 for work performed on the Harmony Road Substation.**
- e. Authorize the City Manager to issue a purchase order to Haynes Equipment Company in the amount of \$7,992.00 for a new finished water flow meter at the Water Treatment Plant and to authorize payment.**
- f. Authorize the City Manager to issue a purchase order to Drive-Tek VFD Specialists in an amount up to \$8,415.00 for the purchase of one Danfoss variable frequency drive for the Wastewater Treatment Plant and to authorize payment.**
- g. Authorize the City Manager to issue a purchase order to Haynes Equipment Company in the amount of \$14,442.00 for electronic control valves for the Water Treatment Plant and to authorize payment.**

- h. **Authorize the City Manager to issue a purchase order to Micro-Comm in the amount of \$34,971.00 for the replacement of main controls at the Water Treatment Plant and telemetry at Well #9 and to authorize payment.**
- i. **Non-pay utility report for City operations and public facilities for 02/28/23 billing period.**
- j. **Recognize statement of cash and investments as of February 28, 2023.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. Resolutions

- a. **RESOLUTION NO. 03-2023: A resolution adopting the City of Cushing Purchasing Policy and authorizing and directing the Chairman, Board of Trustees, to execute such policy.**

MOTION: A MOTION WAS MADE BY TRUSTEE DENNEY TO APPROVE RESOLUTION NO. 03-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- b. **RESOLUTION NO. 04-2023: A resolution authorizing the City Manager to execute a Master Services Agreement with Professional Engineering Consultants (PEC) for on-call engineering services to conclude March 31, 2030, subject to funds being appropriated by Trustees on an annual basis.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 04-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- 6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

7. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MARCH 20, 2023, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:35 P.M. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE


MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:


JERRICA WORTHY, SECRETARY