

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED FEBRUARY 17, 2023, AT 10:38 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
FEBRUARY 21, 2023
7:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

1. Call to Order
 - a. Roll Call
 - b. Declaration of Quorum

The Regular Meeting of the Cushing Municipal Authority was called to order on February 21, 2023, by Chairman Griffith.

PRESENT: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
ABSENT: NONE

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on February 21, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$1,064,885.43
- b. Approve minutes: January 17, 2022 (Regular)
- c. Budget amendment:
 - 1) Amend FY 2022/2023 Operating Fund (250) Budget and Electric Distribution Departmental Budget for the receipt of GRDA award and corresponding expenditure.
 - 2) Amend FY 2022/2023 Capital Improvement Fund 252 Budget for Power Plant Engine #7 and #8 Repairs
 - 3) Amend FY 2022/2023 Capital Improvement Fund 252 Budget for Purchase of 2020 Ford 550 Truck (Bucket Truck)
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.
- e. Authorize the City Manager to execute Amendment No.1 to Contract No. CU-22-11M with SEEEO, Inc. in the amount of \$3,300.00 for the Harmony Road 69 kV project, and to authorize payment.

- f. Authorize the City Manager to issue a purchase order to Anxiter, Inc. in an amount up to \$7,795.00 for Fargo connectors for the Electric Distribution department and to authorize payment.
- g. Approve payment to Coates Field Service, Inc. in the amount of \$5,400.00 for Invoice No. 79847 for ROW services for the month of January for the Project 4 Extension II project.
- h. Authorize the City Manager to issue a purchase order to Altec Industries, Inc. in an amount up to \$166,500.00 for the purchase of a 2020 AT-41M Series Ford F550 Full Truck Aerial Unit and to authorize payment.
- i. Authorize the City Manager to issue a purchase order to Farabee Mechanical Inc. of Hickman, NE, in an amount up to \$96,000.00 for repair of Power Production Unit 7 and to authorize payment.
- j. Authorize the City Manager to issue a purchase order to Farabee Mechanical Inc. of Hickman, NE, in an amount up to \$96,000.00 for repair of Power Production Unit 8 and to authorize payment.
- k. Approve updated Financial Policy.
- l. Non-pay utility report for City operations and public facilities for 01/31/23 billing period.
- m. Recognize statement of cash and investments as of January 31, 2023.
- n. Authorize the City Manager to issue a purchase order to PEC in an amount of \$5,135.00 for the Old Drake Sanitary Sewer Replacement and to authorize payment.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 02-2023: A resolution authorizing the Chairman, Board of Trustees, to execute the Guernsey Master Agreement for Consulting Services and a professional services agreement with Guernsey Engineers, Architects and Consultants to update the Cushing Comprehensive Plan.**

Assistant to City Manager Mary Rupp spoke about the comprehensive plan.

Laura Burgee and Katie Fidler from Guernsey spoke about the proposed agreement.

Jack Forsyth with the Planning Commission spoke of the benefits of an updated comprehensive plan.

MOTION: A MOTION WAS MADE BY TRUSTEE DENNEY TO APPROVE RESOLUTION NO. 02-2023 AND AUTHORIZE THE CHAIRMAN, BOARD OF TRUSTEES, TO EXECUTE THE GUERNSEY MASTER AGREEMENT FOR CONSULTING SERVICES AND A PROFESSIONAL SERVICES AGREEMENT WITH GUERNSEY ENGINEERS, ARCHITECTS AND CONSULTANTS TO UPDATE THE CUSHING COMPREHENSIVE PLAN AND CUSHING ZONING ORDINANCES AND TO AUTHORIZE PAYMENT IN AN AMOUNT UP TO \$250,000.00. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

7. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE FEBRUARY 21, 2023, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:43 P.M. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, DENNEY, ORTON, LOFTON, GRIFFITH

NAYS: NONE


MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:


JERRICA WORTHY, SECRETARY