

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED DECEMBER 18, 2020 AT 11:30 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
DECEMBER 21, 2020
7:00 PM**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. **Roll Call**
- b. **Declaration of Quorum**
- c. **Pledge of Allegiance**
- d. **Opening Prayer**

The Regular Meeting of the Cushing City Commission was called to order on December 21, 2020 by Chairman Roberson. Chairman Roberson led in prayer. Commissioner Lofton led in the pledge of allegiance.

PRESENT: GRIFFITH, LOFTON, ROBERSON

ABSENT: DENNEY, DOWELL

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 21, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. **Approve claims and payroll totaling: \$688,291.99**
- b. **Approve minutes: November 16, 2020 (Regular)**
- c. **Approve Budget amendment(s): Amend the FY 2020/2021 General Fund and Library Departmental Operating Budgets**
- d. **Authorize the purchase of aviation fuel and expend up to \$40,000.00.**
- e. **Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
- f. **Authorize the City Manager to issue a purchase order to Johnson Fitness & Wellness in an amount up to \$9,000.00 to upgrade equipment in women's workout room at the Youth and Community Center and to authorize payment.**
- g. **Approve retirement for Phyllis Currier.**
- h. **Appoint two members to new three year terms on the Cushing Housing Authority.**

- i. **Recognize statement of cash and investments as of November 30, 2020.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. **Presentation by Robert Shears and acceptance of final Streetscape Plan.**
- b. **Authorize the City Manager to increase the reimbursement amount by \$4,230.31 to Payne County District No. 1 for road improvements and repaving on Esecro Rd. on Little Avenue, and to authorize final reimbursement payment of \$54,230.31 for said improvements and paving.**

Agenda Item 5A will be rescheduled to a later meeting.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE AGENDA ITEM 5B AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 27-2020: A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 27-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE

- b. **RESOLUTION NO. 28-2020: A resolution authorizing the City Treasurer to pay regular payroll and claims in the event that the Board of Commissioners is unable to meet due to the Covid-19 pandemic in the fiscal year 2020-2021.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 28-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE

7. Execute Session pursuant to 25 O.S. §307 (B) (1) to discuss the employment, hiring and appointment of City Manager.

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:13 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 7:33 P.M.

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 7. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:34 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:00 P.M.

8. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

10. Commissioners Community Announcements

Commissioner Griffith expressed condolences to the Willard family, thanked staff and is glad to see Geoff Beasley present.

Commissioner Lofton ditto Commissioner Griffith and expresses thanks to first responders and doctors.

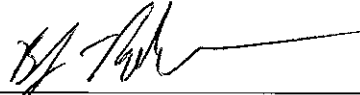
Commissioner Roberson expressed thanks to Phyllis Currier for 23 plus years of service and wished her the best. Commissioner Roberson also encouraged our community to exercise social distancing and wearing masks along with washing hands. Commissioner Roberson also wished everyone a Merry Christmas.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE DECEMBER 21, 2020 REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 8:02 P.M. THE MOTION WAS SECONDED BY COMMISSIONER LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: GRIFFITH, LOFTON, ROBERSON

NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK