

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED DECEMBER 16, 2022, AT 11:25 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
DECEMBER 19, 2022
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on December 19, 2022, by Chairman Griffith.

**PRESENT: DENNEY, ORTON, LOFTON, GRIFFITH
ABSENT: ROBERSON**

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 19, 2022. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$772,868.41**
- b. Approve minutes: November 21, 2022 (Regular)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Approve payment to Howard Construction, Inc. in the amount of \$15,295.00 for Pay Application No. 4 on the Residual Handling project at the Wastewater Treatment Plant.**
- e. Authorize the Chairman, Board of Trustees, to execute Change Order No. 1 with Howard Construction, Inc. for the Residuals Handling Project at the Wastewater Treatment Plant.**
- f. Authorize the City Manager to execute a contract with Re-Con Company, Inc. for Contract No. CU-22-1LM, and to issue a purchase order in the amount of \$3,052,979.55 for the Harmony Road Substation, and to authorize payment.**
- g. Reject bids received on November 18, 2022 for Harmony Road Substation switches, Contract No. CU-22-2M.1.**

- h. **Adopt proposed Investment Policy.**
- i. **Recognize non-pay utility report for City operations and public facilities for 11/30/22 billing period.**
- j. **Recognize statement of cash and investments as of November 30, 2022.**

MOTION: A MOTION WAS MADE BY CHAIRMAN LOFTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 08-2022: A resolution authorizing the Chairman, Board of Trustees, to execute a Mutual Aid Agreement with Municipal Electric Systems of Oklahoma, INC (MESO).**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE RESOLUTION NO. 08-2022 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- b. **RESOLUTION NO. 09-2022: A resolution authorizing the City Manager to execute an agreement with Arkansas Electric Cooperatives in an amount up to \$325,000.00 for tree trimming and removal, subject to the submission and approval by City Attorney of all necessary documents, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ORTON TO APPROVE RESOLUTION NO. 09-2022 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- 6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

7. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO ADJOURN THE DECEMBER 19, 2022, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:46 P.M. THE MOTION WAS SECONDED BY TRUSTEE DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, ORTON, LOFTON, GRIFFITH
NAYS: NONE


MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:


DARLA HUCKABAY, DEPUTY SECRETARY