

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED JANUARY 13, 2023, AT 11:15 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
JANUARY 17, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY
ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on January 17, 2023, by Chairman Griffith.

PRESENT: ROBERSON, ORTON, LOFTON, GRIFFITH
ABSENT: DENNEY

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$790,757.51**
- b. Approve minutes: December 19, 2022 (Regular)
December 23, 2022 (Emergency)**
- c. Budget amendment:**
 - 1) Amend the FY 2022/2023 Operating Fund (250) Budget to allocate money for diesel purchases made during December 2022 emergency Power Plant run**
 - 2) Amend the FY 2022/2023 Operating Fund (250) Budget to allocate money for engineering services**
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- e. Authorize payment to Fleet Fuels in the amount of \$227,741.87 for 63,332 gallons of diesel for the Power Plant.**
- f. Authorize the City Manager to issue a purchase order to Fleet Fuels of Cushing in an amount up to \$25,000.00 for the purchase of heavy-duty diesel engine 40 weight oil for Unit #9 at the Power Plant, and to authorize payment.**
- g. Authorize the City Manager to execute a professional services agreement with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$38,750.00**

for mechanical engineering services for the preparation of bid documents and construction administration associated with the rebuild of Unit #10 at the Power Plant, and to authorize payment.

- h. Authorize the City Manager to execute a professional services agreement with Professional Engineering Consultants, P.A. (PEC) in an amount up to \$47,800.00 for mechanical engineering services for the preparation of bid documents and construction administration associated with the replacement of cooling towers at the Power Plant, and to authorize payment.
- i. Authorize the City Manager to execute a contract with Transamerican Power Products, Inc. for Contract No. CU-22-10M, Schedules 1 and 1A, and to issue a purchase order in the amount of \$847,393.00 for the Harmony Road Substation, and to authorize payment.
- j. Authorize the City Manager to execute a contract with Valmont Utility for Contract No. CU-22-10M, Schedule 2, and to issue a purchase order in the amount of \$307,735.00 for the Harmony Road Substation, and to authorize payment.
- k. Authorize the City Manager to execute a contract with Southern Electrical Equipment Company, Inc. (SEECO) for Contract No. CU-22-11M, and to issue a purchase order in the amount of \$39,581.76 for the Harmony Road Substation, and to authorize payment.
- l. Authorize the City Manager to issue a purchase order to Wiley Transformer in the amount of \$11,100.00 for three (3) 100 KVA remanufactured pole mount transformers, and to authorize payment.
- m. Approve payment to A&S Truck & Equipment Repair in the amount of \$7,655.00 for repair to the Water Distribution department John Deere backhoe (Unit W8).
- n. Approve payment to Summit Utilities in the amount of \$12,239.30 for natural gas usage for the time period of 10/21/22 – 12/22/22 at the Power Plant.
- o. Non-pay utility report for City operations and public facilities for 12/31/22 billing period.
- p. Recognize statement of cash and investments as of December 31, 2022.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 01-2023: A resolution authorizing and directing the Chairman, Board of Trustees, to execute an employment agreement with Terry Brannon for the position of City Manager.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 01-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

6. Executive Session

- a. **Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of City Manager**

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).

RECESS: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECESSED AT 7:58 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY WAS RECONVENED AT 9:12 P.M.

8. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE JANUARY 17, 2023, MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 9:12 P.M. THE MOTION WAS SECONDED BY TRUSTEE ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH

NAYS: NONE


MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:


JERRICA WORTHY, SECRETARY