

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED JANUARY 13, 2023, AT 11:14 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
JANUARY 17, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**
 - d. Special presentation to Tim Huff for 25 years of service**

The Regular Meeting of the Cushing City Commission was called to order on January 17, 2023, by Chairman Griffith. Commissioner Orton led in prayer. Vice-Chairman Lofton led in the pledge of allegiance.

PRESENT: ROBERSON, ORTON, LOFTON, GRIFFITH
ABSENT: DENNEY

Chairman Griffith and HR Director Tracie Rose presented Tim Huff with a special certification for 25 years of service. Tim's wife Tammy and son Luke were present also.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on January 17, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

City Manager Brannon stated for the record that Sue Wagner brought to his attention regarding high gas prices and requests the city look into allowing propane tanks in the city limits.

- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$863,284.62**
 - b. Approve minutes: December 19, 2022 (Regular)**
 - c. Budget amendment:**
 - 1) Amend the FY 2022/2023 Grant Fund Budget for JAG Grant**
 - 2) Amend the FY 2022/2023 General Fund Budget for increased cost in the Fire Department's medical supplies**
 - 3) Amend the FY 2022/2023 General Fund Budget for Youth Center and Senior Citizen Center Donations**
 - d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**

- e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.
- f. Approve payment to Oklahoma Municipal Management Services in the amount of \$2,400.00 for payment of Invoice No. 7475 for inspection services for the period of 10/6/22 – 11/15/22.
- g. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,800.00 for payment of Invoice No. 7541 for inspection services for the period of 11/22/22 – 12/29/22.
- h. Authorize the City Manager to execute a Canine Sales and Training Contract with Mid-Michigan Police K9 LLC and, further, to issue a purchase order to Mid-Michigan Police K9 LLC in an amount up to \$13,500.00, and to authorize payment.
- i. Appoint Evert Rossiter and Lynda Cummings to new three year terms through January 2026, appoint Anita Retherford to serve the remainder of an unexpired term through January 2024 and appoint Shirley Burk to serve the remainder of an unexpired term through January 2025 on the Cushing Housing Authority.
- j. Appoint Stephen Spears to serve the remainder of an unexpired term on the Board of Adjustment through September 2023.
- k. Statement of cash and investments as of December 31, 2022.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH

NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. Discuss and take action on five year review of Conditional Use Permit at 1216 East Greenlee.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONDITIONAL USE PERMIT AT 1216 EAST GREENLEE. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH

NAYS: NONE

- b. Presentation and acceptance of current street inventory and assessment.

Steven Gose was present to provide a presentation to Commission.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN LOFTON TO APPROVE THE PRESENTATION AND ACCEPTANCE OF THE CURRENT STREET INVENTORY AND ASSESSMENT. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH

NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 01-2023:** A resolution declaring one Police single launcher as surplus and to authorize the donation of said launcher to the Lincoln County Sheriff's Office.

Deputy Chief Myers provided brief explanation.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 01-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- b. **RESOLUTION NO. 02-2023:** A resolution authorizing the City Manager to execute an agreement with the Oklahoma Department of Transportation (ODOT) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program for the purpose of purchasing a new van with lift for the Senior Citizens Center, and authorizing payment.

MOTION: A MOTION WAS MADE BY COMMISSIONER ORTON TO APPROVE RESOLUTION NO. 02-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- c. **RESOLUTION NO. 03-2023:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute an employment agreement with Terry Brannon for the position of City Manager.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 03-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

- d. **RESOLUTION NO. 04-2023:** A resolution authorizing and directing the Chairman, Board of Commissioners, to execute a lease agreement with the Cushing Hospital Authority, a public trust, for certain real property, commonly known as the Cushing Regional Hospital

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 04-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH
NAYS: NONE

7. Executive Session

- a. **Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, hiring and appointment of City Manager**

8. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

9. City Manager's Communications

City Manager Brannon distributed the January City Manager's Report to the Commissioners. Mr. Brannon gave brief updates on the following issues; the walking trail and the Hwy 33 project.

10. Commissioners Community Announcements

Vice-Chairman Lofton expressed his appreciation to law enforcement and thanks to Debbie Brown at the Senior Citizen's Center.

Commissioner Roberson expressed thanks to Debbie Brown, congratulations to Tim Huff, announced that this Thursday night is the 96th Annual Chamber Banquet and that Cushing Pride Recycling will have an event on January 22nd from 12 – 2 pm.

Commissioner Orton expressed thanks to law enforcement; they do a great job in our community. Mr. Orton thanked Debbie Brown.

Chairman Griffith thanked the Police Department for all they do, expressed that Debbie Brown is a blessing for the citizens at the Senior Citizen Center. Mr. Griffith thanked Mike Starks and staff with the Electric Distribution and Willie Green and staff at the Power Plant for all the time, energy and effort during the cold spell.

RECESS: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECESSED AT 7:51 P.M.

RECONVENE: THE REGULAR MEETING OF THE CUSHING CITY COMMISSION WAS RECONVENED AT 9:10 P.M.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE JANUARY 17, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 9:11 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN LOFTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, ORTON, LOFTON, GRIFFITH

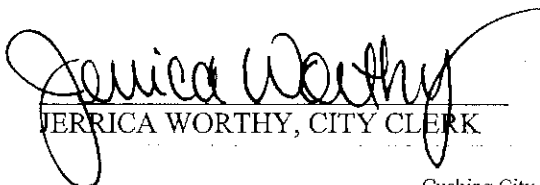
NAYS: NONE



MICHAEL R. GRIFFITH, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



TERRICA WORTHY, CITY CLERK