

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED NOVEMBER 17, 2023, AT 10:26 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
NOVEMBER 20, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**
 - c. Pledge of Allegiance**
 - d. Proclaim November 19th through 25th, 2023 as National Family Week.**

The Regular Meeting of the Cushing City Commission was called to order on November 20, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

Joe Rose on behalf of the National Family Week Foundation was present to accept the proclamation to proclaim November 19th through November 25th as National Family Week.

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on November 20, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$937,950.96**
 - b. Approve minutes:**
October 16, 2023 (Special)
October 16, 2023 (Regular)
November 2, 2023 (Special joint meeting with the CMA Trustees)
 - c. Approve budget amendment: Amend the FY 2023/2024 Fire Department budget and Fire Donations Revenue within the General Fund budget.**
 - d. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
 - e. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
 - f. Approve payment to Oklahoma Municipal Management Services in the amount of \$7,687.50 for payment of Invoice No. 15942 for inspection services.**

- g. Authorize the City Manager to issue a purchase order to Motorola Solution in an amount up to \$6,630.00 for annual vehicle and body camera system license and support fee for the Police Department, and to approve payment.
- h. Authorize the City Manager to issue a purchase order to Special Ops Uniforms, Inc. in an amount up to \$14,070.00 for the purchase of ten (10) sets of replacement body armor for the Police Department, and to authorize payment.
- i. Authorize the City Manager to request from Oklahoma Municipal Assurance Group (OMAG) that the amount of \$3,213.34 be refunded to the City of Cushing for the unused portion of the City of Cushing's FY 2020-2021 Workers' Compensation Loss Fund.
- j. Authorize the City Manager to issue a purchase order to Stryker Medical in the amount of \$5,844.60 for the annual pro-care contract for fire department ambulance cardiac monitors, and to authorize payment.
- k. Approval of payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2022-23 audit.
- l. Acknowledge a vacancy on the Cushing Housing Authority.
- m. Statement of cash and investments as of October 31, 2023.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

4. Items Removed from Consent Agenda

5. General Business

- a. Authorize Chairman, Board of Commissioners, to sign an acceptance of a Grant of Permanent Right of Way from the Cushing Economic Development Foundation, Inc. as part of a title curative document for a tract of land situated in the NW/4 SW/4 of Section 35, Township 18 North, Range 5 East of Indian Meridian, Payne County, State of Oklahoma.

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO AUTHORIZE THE CHAIRMAN TO SIGN AN ACCEPTANCE OF A GRANT OF PERMANENT RIGHT OF WAY FROM THE CUSHING ECONOMIC DEVELOPMENT FOUNDATION, INC. AS PART OF A TITLE CURATIVE DOCUMENT FOR A TRACT OF LAND SITUATED IN THE NW/4 SW/4 OF SECTION 35, TOWNSHIP 18 NORTH, RANGE 5 EAST OF INDIAN MERIDIAN, PAYNE COUNTY, STATE OF OKLAHOMA. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

6. Resolutions

- a. RESOLUTION NO. 21-2023: A resolution authorizing the City Manager to issue a purchase order to Noah's Park and Playgrounds, LLC of Edmond, Oklahoma in an amount up to \$76,000.00 for the purchase and installation of shade coverings at the Cushing Sports Complex, and to authorize payment; provided, however, that such purchase shall be subject to the filing of a referendum petition as provided by Article Eleven of the Charter of the City of Cushing.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 21-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

7. **Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))**
8. **Executive Session**
 - a. **25 O.S. § 307 (B) (4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**
9. **City Manager's Communications**
10. **Commissioners Community Announcements**

Commissioner Branyan expressed his appreciation for the proclamation of National Family Week and spoke of the Thanksgiving proclamation George Washington issued in 1789.

Commissioner Dowell congratulated Cushing Pride members who were recognized at the Keep Oklahoma Beautiful Gala. Mrs. Dowell thanked Joe Rose for words on the proclamation of National Family Week.

Commissioner Roberson wished everyone a Happy Thanksgiving.

Vice-Chairman Orton expressed the importance of family and wished everyone a Happy Thanksgiving.

Chairman Lofton wished everyone a fantastic Thanksgiving.

11. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO ADJOURN THE NOVEMBER 20, 2023, MEETING OF THE CUSHING CITY COMMISSION AT 7:22 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

(SEAL)



RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION



JERRICA WORTHY, CITY CLERK

