

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED NOVEMBER 13, 2020 AT 11:40 P.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
NOVEMBER 16, 2020
7:00 PM**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on November 16, 2020 by Chairman Roberson.

PRESENT: DENNY, GRIFFITH, DOWELL, ROBERSON
ABSENT: LOFTON

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on November 16, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.
- 3. Consent Agenda**
 - a. Approve claims and payroll totaling: \$595,143.46**
 - b. Approve minutes: October 19, 2020 (Special)**
 - c. Approve budget amendment: Amend the FY2020-21 CMA Fund Budget for emergency services**
 - d. Approve payment to Lambert Construction in the amount of \$47,323.00 for Pay Application No. 4 on the Electrical Distribution Building Remodel.**
 - e. Approve payment to CBEW Professional Group, LLP in the amount of \$7,750.00 for the FY 2019-2020 City of Cushing audit.**
 - f. Approve payment to Oklahoma One Call System Inc. in the amount of \$993.20.**
 - g. Approve payment on parcels as attached on Exhibit "A" for the purchase of right-of-way as detailed in the SH-33 Pavement Project (JP No. 28983(04)).**
 - h. Authorize the City Manager to send formal notification to Exoko Gas acknowledging termination of gas service (contract) at Cimarron Correctional Facility.**

- i. **Approve rejecting the bid received for the rehabilitation of the filter to waste piping at the Water Treatment Plant.**
- j. **Recognize non-pay utility report for City operations and public facilities for 10/31/2020 billing period.**
- k. **Recognize statement of cash and investments as of October 31, 2020.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNY, GRIFFITH, DOWELL, ROBERSON
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 21-2020: A resolution authorizing the Chairman, Board of Trustees, to execute any and all documents necessary to grant a permanent easement to Oklahoma Natural Gas Company, a division of One Gas, Inc. on property described as the East Half (E/2) of the Southeast Quarter (SE/4) of Section Thirty-Six (36) Township Eighteen (18) North, Range Five (5) East Payne County State of Oklahoma.**

MOTION: A MOTION WAS MADE BY TRUSTEE DENNY TO APPROVE RESOLUTION NO. 21-2020 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNY, GRIFFITH, DOWELL, ROBERSON
NAYS: NONE

- b. **RESOLUTION NO. 22-2020: A resolution authorizing the Chairman, Board of Trustees, to execute a professional services agreement (Supplement No. 1) with MacArthur Associated Consultants, LLC. for right-of-way and easement acquisition services related to Main Street (S.H. 33) improvements from Little Avenue to Harmony Road, which can be further identified as project no. JP #28983(04), based on the scope of services.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE RESOLUTION NO. 22-2020 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE GRIFFITH AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNY, GRIFFITH, DOWELL, ROBERSON
NAYS: NONE

6. Executive Session


- a. **Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase or appraisal of real property**

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE GRIFFITH TO ADJOURN THE NOVEMBER 16, 2020 REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 7:40 P.M. THE MOTION WAS SECONDED BY TRUSTEE DENNY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNY, GRIFFITH, DOWELL, ROBERSON
NAYS: NONE



B.J. ROBERSON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



DARLA HUCKABAY, DEPUTY SECRETARY