

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED NOVEMBER 13, 2020 AT 11:40 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
NOVEMBER 16, 2020
7:00 PM**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN
ANY ORDER.**

1. Call to Order

- a. **Roll Call**
- b. **Declaration of Quorum**
- c. **Pledge of Allegiance**
- d. **Opening Prayer**
- e. **Proclamations: National Runaway Prevention Month
National American Indian Heritage Month**

The Regular Meeting of the Cushing City Commission was called to order on November 16, 2020 by Chairman Roberson. Vice-Chairwoman Dowell led in prayer. Chairman Roberson led in pledge of allegiance.

**PRESENT: DENNEY, GRIFFITH, DOWELL, ROBERSON
ABSENT: LOFTON**

Angie Freeny from Payne County Youth Services was in attendance through the Go To Meeting platform to accept the proclamation to proclaim the month of November as National Runaway Prevention Month.

Kay Turner with the Daughters of the American Revolution was present to accept the proclamation to proclaim the month of November as National American Indian Heritage Month.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on November 16, 2020. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. **Approve claims and payroll totaling: \$632,776.27**
- b. **Approve minutes: October 19, 2020 (Special)**

**October 27, 2020 (Special Joint Emergency meeting with the
Cushing Municipal Authority Board of Trustees)**

- c. **Approve Budget amendment(s):**
 - 1. **Amend the FY 2020-21 General Fund, Library Quadraplex Fund, and 2009 Sales Tax Fund Budgets for Sales Tax Revenue and Required Transfers**
 - 2. **Amend the FY 2020-21 Grant Fund Budget for receipt and expenditure of the OMAG Fall 2020 Public Works Safety Grant**
 - 3. **Amend the FY 2020-21 General Fund Budget for emergency services**
 - 4. **Amend the FY 2020-21 City of Cushing Budget to budget the receipt and correlating estimated appropriation of OMAG Worker's Compensation Refund.**
- d. **Authorize the purchase of aviation fuel and expend up to \$40,000.00.**
- e. **Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$20,000.00.**
- f. **Approve payment to CBEW Professional Group, LLP in the amount of \$7,850.00 for the FY 2019-2020 City of Cushing audit.**
- g. **Authorize the City Manager to send formal notification to Exoko Gas acknowledging termination of gas service (contract) at Cimarron Correctional Facility.**
- h. **Authorize the City Manager to request from Oklahoma Municipal Assurance Group (OMAG) that the amount of \$22,805.68 be refunded to the City of Cushing for the unused portion of the City of Cushing's FY 2017-2018 workers' compensation loss fund.**
- i. **Authorize the City Manager to issue a purchase order to GM Excavations, LLC of Cushing in the amount of \$27,576.00 for demolition of the structure located at 115 South Cleveland and to authorize payment.**
- j. **Acknowledge two expiring terms on the Cushing Housing Authority.**
- k. **Acknowledge one expiring term on the Airport Advisory Board.**
- l. **Recognize statement of cash and investments as of October 31, 2020.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, ROBERSON

NAYS: NONE

4. Items Removed from Consent Agenda

None

5. General Business

- a. **Approve granting a Conditional Use Permit for the construction of a cell tower at 231 South Harmony Road.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN DOWELL TO APPROVE AGENDA ITEM 5A AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, ROBERSON

NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 26-2020: To declare certain books at the Cushing Public Library to be obsolete or surplus; authorizing and directing the City Manager to donate such surplus to the Friends of the Cushing Library to be sold in their book sales with all proceeds to be used to purchase new books for the Library.**

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO APPROVE RESOLUTION NO. 26-2020 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, ROBERSON

NAYS: NONE

7. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

City Manager Brannon distributed the November City Manager's Report to the Commissioners. Mr. Brannon explained that the Electrical Distribution Facility is now complete, he continues to monitor COVID-19, and the clean-up of ice storm debris has begun and has a 90-day timeline to complete the work per the permit. Mr. Brannon says he is proud of the City staff and their response to the ice storm and to GRDA for their assistance during that time.

9. Commissioners Community Announcements

Vice-Chairman Dowell thanks City Staff for the quick turnaround during the ice storm in getting power restored and thanks for the continued work on the ice storm clean-up.

Commissioner DENNEY thanks City Staff for long hours and dedication during the ice storm.

Commissioner Griffith expresses thanks and appreciation to City Staff for their fast response during the ice storm and to GRDA for their assistance and support during the ice storm.

Chairman Roberson expresses thanks and appreciation to City Staff for the long days and hours spent helping with the ice storm power outages and clean-up. Mr. Roberson also wanted to recognize Cushing Public Library and thanks to Director Michael Hanes and staff for putting together a Dedication Ceremony held at the Cushing Upper Elementary to honor the late author Robert J. Conley.

10. Adjournment

MOTION: A MOTION WAS MADE BY COMMISSIONER GRIFFITH TO ADJOURN THE REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:32 P.M. THE MOTION WAS SECONDED BY COMMISSIONER DENNEY AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: DENNEY, GRIFFITH, DOWELL, ROBERSON

NAYS: NONE


B.J. ROBERSON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:


DARLA HUCKABAY, DEPUTY CITY CLERK