

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED OCTOBER 13, 2022, AT 11:40 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING CITY COMMISSION
HELD AT 100 JUDY ADAMS BLVD.
OCTOBER 16, 2023
7:00 P.M.**

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA IN ANY ORDER.

1. Call to Order

- a. Roll Call**
- b. Declaration of Quorum**
- c. Pledge of Allegiance**
- d. Proclamation: Declare October as Domestic Violence Awareness Month.**

The Regular Meeting of the Cushing City Commission was called to order on October 16, 2023, by Chairman Lofton. Vice-Chairman Orton led in prayer. Commissioner Roberson led in the pledge of allegiance.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

Chairman Lofton read the proclamation to declare October as Domestic Violence Awareness Month, on behalf of Wings of Hope Leilani Mooreland accepted the proclamation and spoke of the work done at Wings of Hope.

2. Public Input and Unscheduled Personal Appearances

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on October 16, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Commissioners do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Commissioner or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

3. Consent Agenda

- a. Approve claims and payroll totaling: \$794,005.19**
- b. Approve minutes: September 18, 2023 (Regular)**
- c. Authorize the purchase of aviation fuel and expend up to \$60,000.00.**
- d. Authorize the purchase of no-lead fuel and diesel fuel and expend up to \$30,000.00.**
- e. Approve payment to Oklahoma Municipal Management Services in the amount of \$4,443.75 for payment of Invoice No. 15908 for inspection services.**
- f. Approve payment to TKO Equipment Sales and Rental LLC in the amount of \$5,600.00 for demolition and clearing of structure located at 224 ½ West Moses.**

- g. **Authorize the City Manager to issue a purchase order to Payton Transmission, LLC in an amount up to \$7,800.00 for the replacement of the transmission in Fire Department ambulance 3, and to authorize payment.**
- h. **Authorize the City Manager to issue a purchase order to Mills Construction & Welding in an amount up to \$5,910.00 for the clearing of property North of the runway at the airport, and to authorize payment.**
- i. **Statement of cash and investments as of September 30, 2023.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. General Business

- a. **Presentation and acceptance of FY 2022-2023 City of Cushing audit.**

Chuck Crooks from CBEW presented FY 2022-2023 City of Cushing Audit.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE THE FY 2022-2023 CITY OF CUSHING AUDIT. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- b. **Discussion and action on a five-year review for a conditional use permit issued on property located at 617 North Depot.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE THE FIVE-YEAR REVIEW FOR A CONDITIONAL USE PERMIT ISSUED ON THE PROPERTY LOCATED AT 617 NORTH DEPOT. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- c. **Discussion and action on a five-year review for a conditional use permit issued on property located at 914 South Noble.**

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE THE FIVE-YEAR REVIEW FOR A CONDITIONAL USE PERMIT ISSUED ON THE PROPERTY LOCATED AT 914 SOUTH NOBLE. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- d. **Authorize the City Manager to issue a Letter of Intent to the Oklahoma Opioid Abatement Board, giving notice of our intent to seek an Opioid Abatement Grant through the Oklahoma Office of the Attorney General, and authorize the City Manager to execute any other related documents necessary with the application, issuance and/or acceptance of a grant, if awarded.**

City Manager Brannon spoke of the opportunities this grant could provide the community.

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO AUTHORIZE THE CITY MANAGER TO ISSUE A LETTER OF INTENT TO THE OKLAHOMA OPIOID ABATEMENT BOARD. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

6. Resolutions

- a. **RESOLUTION NO. 15-2023: A resolution authorizing participation in the OMAG Recognition Program**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO APPROVE RESOLUTION NO. 15-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- b. **RESOLUTION NO. 16-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and Cushing Educational Facilities Authority Board of Trustees**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 16-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- c. **RESOLUTION NO. 17-2023: A resolution authorizing the Chairman, Board of Commissioners, to execute a modification to the intergovernmental agreement with the U.S. Department of Justice U.S. Marshals Service.**

MOTION: A MOTION WAS MADE BY COMMISSIONER ROBERSON TO APPROVE RESOLUTION NO. 17-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

d. RESOLUTION NO. 18-2023: A resolution authorizing the Chairman, Board of Commissioners, to execute a First Amendment to the intergovernmental agreement between the City of Cushing and Core Civic, Inc.

MOTION: A MOTION WAS MADE BY COMMISSIONER DOWELL TO APPROVE RESOLUTION NO. 18-2023 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

7. Other New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9))

8. City Manager's Communications

City Manager Brannon announced that the Walking Trail is complete with a couple of small exceptions. The fall clean up date will be announced soon. Fall cleanup will include curb side pickup and drop off at transfer station. Town Hall Meeting went well with great attendance. Mr. Brannon spoke of an update on the Power plant, unit 10 will be started on October 27th, unit 7 should be completed and work on unit 8 to start soon. Mr. Brannon went on to say a maintenance plan is in the works.

9. Commissioners Community Announcements

Commissioner Branyan had no announcements.

Commissioner Dowell extended thanks to City staff for prep work on the City Audit. Mrs. Dowell also reminded citizens that the Fly-In at the Cushing Municipal Airport this weekend.

Commissioner Roberson announced that the Cushing Pride Recycling event is this upcoming Sunday, October 22 from 12:00 – 2:00 P.M. Commissioner Roberson encouraged citizens to fill out the Cushing Forward survey. Mr. Roberson expressed thanks to OMAG representatives for being here tonight. Mr. Roberson also echoed what Commissioner Dowell said about thanks to City staff for work on City Audit.

Vice-Chairman Orton thanked the City staff for keeping our city running. Mr. Orton announced that Halloween is coming up and encourages all citizens to drive carefully.

Chairman Lofton expressed thanks to City staff for getting a clean audit report. Mr. Lofton announced the Cushing Forward open house will be held on November 9th at the Cushing Safety Center from 5:30 – 7:30 P.M.

10. Adjournment

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ADJOURN THE OCTOBER 16, 2023, REGULAR MEETING OF THE CUSHING CITY COMMISSION AT 7:32 P.M. THE MOTION WAS SECONDED BY COMMISSIONER ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING CITY COMMISSION

(SEAL)

ATTEST:



JERRICA WORTHY, CITY CLERK