

**IN ACCORDANCE WITH THE OKLAHOMA OPEN METING LAW, THE AGENDA  
WAS POSTED OCTOBER 12, 2023, AT 2:45 P.M. AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE SPECIAL MEETING  
CUSHING HOSPITAL AUTHORITY,  
AND  
CUSHING INDUSTRIAL AUTHORITY,  
AND  
CUSHING EDUCATIONAL FACILITIES AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
OCTOBER 16, 2023  
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER:**

- 1. Call to Order**
  - a. Roll Call**
  - b. Declaration of Quorum**

The Special Meeting of the Cushing Hospital Authority, Cushing Industrial Authority, Cushing Educational Facilities Authority was called to order on October 16, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

ABSENT: NONE

- 2. Consent Agenda**
  - a. Approve CIA claims totaling: \$9,008.33**
  - b. Approve CHA claims totaling: \$9,000.00**
  - c. Approve minutes: September 18, 2023 (Special joint meeting of Cushing Hospital and Cushing Industrial Authority)**
  - d. Authorize the City Manager to execute Change Order No. 3 with J Lee Enterprises in the amount of \$1,634.00, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

- 3. Resolutions**
  - a. CUSHING INDUSTRIAL AUTHORITY RESOLUTION NO. 06-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 06-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

- b. CUSHING HOSPITAL AUTHORITY RESOLUTION NO. 10-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 10-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

- c. CUSHING EDUCATIONAL FACILITIES AUTHORITY RESOLUTION NO. 03-2023: A resolution adopting a Governing Body Best Practices Handbook for the City of Cushing Board of Commissioners, Cushing Municipal Authority Board of Trustees, Cushing Hospital Authority Board of Trustees, Cushing Industrial Authority Board of Trustees and the Cushing Educational Facilities Authority Board of Trustees.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 03-2023 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

#### **4. Executive Session**

- a. Executive Session pursuant to 25 O.S. §307(C)(11) to discuss matters pertaining to economic development, including financial assistance to entice a business for community economic benefit. Presentation by Economic Development Director Bruce Johnson.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 4A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 7:45 P.M. RETURNED FROM EXECUTIVE SESSION AT 8:28 P.M.

No action taken.

**5. General Business**

- a. Presentation and acceptance of the FY 2022-2023 Cushing Hospital Authority, Cushing Industrial Authority and the Cushing Educational Facilities Authority audits.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE FY 2022-2023 CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY AND THE CUSHING EDUCATIONAL FACILITIES AUTHORITY AUDIT. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

**6. Adjournment**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ADJOURN THE OCTOBER 16, 2023, SPECIAL MEETING OF THE CUSHING HOSPITAL AUTHORITY, CUSHING INDUSTRIAL AUTHORITY, AND CUSHING EDUCATIONAL FACILITIES AUTHORITY AT 8:29 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

( S E A L )



RICKY LOFTON, CHAIRMAN  
CUSHING HOSPITAL AUTHORITY  
AND THE  
CUSHING INDUSTRIAL AUTHORITY  
AND THE  
CUSHING EDUCATIONAL FACILITIES  
AUTHORITY

ATTEST:



JERICA WORTHY, SECRETARY