

IN ACCORDANCE WITH THE OKLAHOMA OPEN METING LAW, THE AGENDA  
WAS POSTED FEBRUARY 29, 2024, AT THE CUSHING CITY HALL,  
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA

MINUTES OF THE SPECIAL MEETING  
CUSHING CITY COMMISSION  
AND  
CUSHING MUNICIPAL AUTHORITY  
HELD AT 100 JUDY ADAMS BLVD.  
MARCH 4, 2024  
12:00 P.M.

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA  
IN ANY ORDER:**

1. Call to Order
  - a. Roll Call
  - b. Declaration of Quorum

The Special Meeting of the Cushing City Commission and the Cushing Municipal Authority was called to order on March 4, 2024, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
ABSENT: NONE

2. Resolutions

- a. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 02-2024: A resolution authorizing the Chairman, Board of Trustees, to execute a Work Authorization Agreement with C.H. Guernsey & Company and authorize an expenditure in an amount not to exceed \$45,000.00 for the re-analysis of our previous rate study and development of recommended rates for each utility service.**

MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO APPROVE RESOLUTION NO. 02-2024 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- b. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 03-2024: A resolution authorizing the Chairman, Board of Trustees, to execute an Automated Meter Infrastructure (AMI) Rider and Service Agreement with GRDA for the purpose of installation of AMI for the electric distribution system and authorize monthly cost recovery payments over a period of sixty (60) months in an amount not to exceed \$952,000.00 in total.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 03-2024 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

- c. **CUSHING MUNICIPAL AUTHORITY RESOLUTION NO. 04-2024: A resolution authorizing the City Manager to issue a purchase order to Tyler Technologies, Inc. in an amount not to exceed \$28,000.00 to facilitate programming and data merger from Automated Meter Infrastructure (AMI) into current billing software, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE BRANYAN TO APPROVE RESOLUTION NO. 04-2024 AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

**3. Executive Session**

- a. **Executive session pursuant to 25 O.S. § 307 (B) (1) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AGENDA ITEM 3A. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

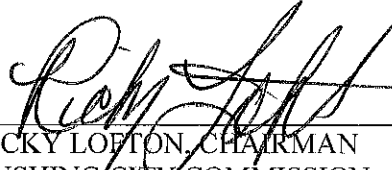
AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

EXECUTIVE SESSION: ENTERED INTO EXECUTIVE SESSION AT 12:33 P.M. RETURNED FROM EXECUTIVE SESSION AT 12:46 P.M.

**4. Adjournment**

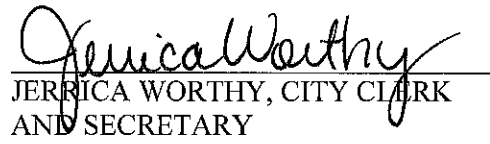
MOTION: A MOTION WAS MADE BY VICE-CHAIRMAN ORTON TO ADJOURN THE MARCH 4, 2024, SPECIAL MEETING OF THE CUSHING CITY COMMISSION AND THE CUSHING MUNICIPAL AUTHORITY AT 12:47 P.M. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON  
NAYS: NONE

  
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RICKY LOFTON, CHAIRMAN  
CUSHING CITY COMMISSION,  
AND THE  
CUSHING MUNICIPAL AUTHORITY

( S E A L )

ATTEST:

  
JERRICA WORTHY, CITY CLERK  
AND SECRETARY